

**PRIMARY FINANCE
RECORDS ARE SUBJECT TO
THE OPEN RECORDS ACT.**

APRIL 9, 2002 PRIMARY RUNOFF ELECTION COST ESTIMATE

(Must be filed with the Secretary of State no later than March 22, 2002, regardless of whether state funds are requested)

Special Note: The approval of this estimate is merely to advance funds for the primary runoff. Final determination as to whether or not an item(s) is payable with primary funds will be determined upon receipt of actual expenses and the Final Cost Report.

PLEASE REFER TO THE 2002 PRIMARY ELECTION BOOKKEEPING GUIDE FOR COUNTY CHAIRS AND 2002 PRIMARY FINANCE RULES, TEXAS ADMINISTRATIVE CODE §§81.101 – 81.135* AND 2002 JOINT PRIMARY FINANCE RULES, TEXAS ADMINISTRATIVE CODE §§81.145 - 81.156, WHEN COMPLETING THIS FORM**

County _____ Party _____

_____ County Chair

_____ Address

_____ City, State, Zip

Home No. _____ Business No. _____ Fax No. _____ Email Address _____

Other contact person (if any) _____ Contact person's phone number _____

Federal Employer's Identification Number ("EIN") _____

Texas Workforce Commission Acct. No. (if applicable) _____

County Chair (Please check applicable boxes):

- ☐ Conducting a general primary election
- ☐ Conducting a joint primary election (required resolution attached - §172.126, Tex. Elec. Code)
- ☐ Contracting with County Clerk (required Election Services Contract attached - §31.092, Tex. Elec. Code)

A. STATISTICAL INFORMATION FOR PRIMARY RUNOFF ONLY

1. Projected voter turnout countywide in your party's primary runoff. (§81.117* or §81.152**) _____
2. Number of election day polling places to be used in primary runoff. (excluding early voting sites) _____
3. Number of county designated election precincts. _____
4. Number of election day polling places shared with another party. _____
5. Number of public buildings used as election day polling places. _____
6. Number of early voting stations. _____
7. Voting system: ("A" early voting", "E" election day, if different)
Primary Runoff: Paper _____ Punch _____ Lever machine _____ Optical Scan _____ DREs/Touch Screen _____
8. Number of ballots ordered. (including early voting) _____
9. Number of election kits ordered. (excluding early voting) _____

B. ESTIMATED COST OF PRIMARY RUNOFF ONLY

	SOS Use Only Approved Amount	Estimated Amount Requested
1. Ballot printing costs	\$ _____	\$ _____
2. Electronic voting system programming and testing	\$ _____	\$ _____
3. Publication of electronic voting system notices	\$ _____	\$ _____
4. Election kits and other precinct supplies	\$ _____	\$ _____
5. Rental of voting equipment (§81.126* and §81.131*)		
a. Punch card voting devices _____ x rental rate of _____ = (max. \$5.00)	\$ _____	\$ _____
b. Voting machine (AVM/Shoup) _____ X rental rate of _____ = (max. \$16.00)	\$ _____	\$ _____
c. Optical Scan _____ X rental rate of _____ = (max. \$5.00)	\$ _____	\$ _____
d. DREs/Touch Screen _____ X rental rate of _____ = (max. \$5.00)	\$ _____	\$ _____
6. Transportation of voting equipment		
a. Punch card voting devices	\$ _____	\$ _____
b. Voting machines	\$ _____	\$ _____
c. Electronic voting systems	\$ _____	\$ _____
d. Optical Scans	\$ _____	\$ _____
e. DREs/Touch Screens	\$ _____	\$ _____
7. Polling place rental (# of polling places rented _____)	\$ _____	\$ _____
8. Precinct election judges and clerks (§81.118* and 81.121* or §81.149**)		
_____ X \$ _____ X _____ number of precinct hourly rate (max. \$5.15) number of hours worked election judges and (max = 14 hrs) clerks	\$ _____	\$ _____
9. Election judges or clerks fee for pickup and delivery of supplies (§81.122* or §81.153**)		
_____ X \$ _____ number of election fee (max. \$15.00) judges or clerks that did not attend election school	\$ _____	\$ _____
_____ X \$ _____ number of election fee (max. \$25.00) judges or clerks that did attend election school	\$ _____	\$ _____
10. Early Voting Board personnel (§81.121*)		
_____ X \$ _____ X _____ number of workers hourly rate (max. \$5.15) number of hours worked (presiding judge and clerks)	\$ _____	\$ _____

	SOS Use Only Approved Amount	Estimated Amount Requested
11. Personnel for Central Counting Station (§81.121*)		
a. _____ X \$ _____ X _____ number of workers hourly rate (max. \$5.15) number of hours worked (presiding judge and clerks)	\$ _____	\$ _____
b. Manager and technical support personnel	\$ _____	\$ _____
12. County Election Services Contract Administrative Fee (§81.132*)	\$ _____	\$ _____
13. Miscellaneous election day costs (itemize) (Attach additional page if more space is needed)		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
14. Total estimated cost of primary runoff. (Add lines B1-B13)	\$ _____	\$ _____

C. ESTIMATED ADMINISTRATIVE COST FOR PRIMARY RUNOFF ONLY

1. Office rent _____ through _____ (attachment required – §81.130*)	\$ _____	\$ _____
2. Office Personnel (attachment required – §81.124*)	\$ _____	\$ _____
3. Administrative Personnel Payroll Taxes	\$ _____	\$ _____
4. Telephone and utilities (§81.129*)	\$ _____	\$ _____
5. Furniture and equipment rental (§81.128*)	\$ _____	\$ _____
6. Office supplies (§81.128*)	\$ _____	\$ _____
7. Postage (§81.129*)	\$ _____	\$ _____
8. Legal Fees (§81.135)* —Prior written approval required -Payable on Final Cost Report)	\$ _____	\$ _____
9. Miscellaneous (itemize)		
a. _____	\$ _____	\$ _____
b. _____	\$ _____	\$ _____
c. _____	\$ _____	\$ _____
10. Total estimated administrative cost of primary runoff. (Add lines C1-C9)	\$ _____	\$ _____

D. TOTAL ESTIMATED PRIMARY RUNOFF COST

(ADD LINES B14 AND C10)

\$ _____	\$ _____
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E. FINANCING SOURCES

1. Beginning balance (if any)	\$ _____	\$ _____
2. Filing fees received by County Chair from Candidates	\$ _____	\$ _____
3. Filing fees received from State Executive Committee	\$ _____	\$ _____
4. Contributions and miscellaneous	\$ _____	\$ _____

**Estimated
Amount Requested**

F. TOTAL FINANCING SOURCES (ADD LINES E1-E4) \$ _____ \$ _____

G. NET ESTIMATED COST OR (SURPLUS)
(SUBTRACT LINE F FROM LINE D) \$ _____ \$ _____

75% OF NET ESTIMATED COST- §173.083(b)(1), TEX. ELEC. CODE \$ _____ \$ _____

H. SWORN AFFIDAVITS

I, _____, County Chair of the _____ Party in _____, County, Texas, do solemnly swear that the foregoing facts and estimated costs are true and accurate and that all information required to be reported by me for the 2002 General Primary Runoff Election are fully shown.

Signature of County Chair

The State of Texas
County of _____

Before me, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____, _____.

Signature of officer administering oath

SEAL

Title of officer administering oath

DO NOT COMPLETE UNLESS CONDUCTING A JOINT PRIMARY ELECTION

I, _____, County Election Officer, do solemnly swear that the foregoing facts and estimated costs reported in Sections A and B are true and accurate and that all information required to be reported by me for the 2002 Joint General Primary Runoff Election are fully shown.

Signature of County Election Officer	Title
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The State of Texas
County of _____

Before me, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____,

Signature of officer administering oath

SEAL

Title of officer administering oath

AUTHORIZATION FOR ISSUANCE OF WARRANT

**- DO NOT FILL OUT -
TO BE COMPLETED BY SECRETARY OF STATE ONLY**

Total Estimated Primary Runoff Cost as Submitted \$ _____

Total Estimated Primary Runoff Cost as Approved by the Secretary of State \$ _____

Subtract Total Financing Sources \$ _____

Net Estimated Cost \$ _____

APPROVED: Authorization for issuance of Warrant for 75%
of Net Estimated Cost of the Primary Runoff Election \$ _____

Secretary of State's Office: BY _____
Election Funds Management Director Date

AGENCY CERTIFICATION

I approve this voucher for payment. The above goods or services correspond in every particular with the contract under which they were purchased. The invoice for the goods or services is correct. This payment complies with the General Appropriations Act.

Approved for Payment _____
Deputy Assistant Secretary for Election Date

**PLEASE MAIL TO:
SECRETARY OF STATE
ELECTION FUNDS MANAGEMENT
P. O. BOX 12060
AUSTIN, TEXAS 78711-2060**

**- NOTES -
FOR SECRETARY OF STATE USE ONLY**